

JACKSON MUNICIPAL AIRPORT AUTHORITY

REGULAR BOARD MEETING

February 24, 2025

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) convened its regular monthly Board Meeting at Jackson-Medgar Wiley Evers International Airport (“JAN”) in Jackson, Mississippi on Monday, February 24, 2025.

Vice Chairman Rickey Jones presided prior to arrival of the Chairman, called the Meeting to order at 4:03 p.m., and called the roll of Commissioners.

Rickey D. Jones, Vice Chairman, present

Commissioner Sharon Bridges, present

Commissioner Jean Frazier, present

Commissioner Rica Lewis-Payton, present

The Chairman announced that a quorum was present and stated that the meeting would proceed according to the agenda. The following people were also present at the Meeting:

Chief Executive Officer Rosa Beckett

Members of the executive and management staff

B. INVOCATION

Commissioner Jean Frazier offered the invocation.

Chairman Warren Herring joined the meeting in person at 4:05 p.m.

C. APPROVAL OF BOARD NOTICES

Work Session Meeting, February 20, 2025

Regular Monthly Meeting, February 24, 2025

1. Motion to approve: Commissioner Bridges

2. Second: Commissioner Frazier

3. Action: Motion Approved: Unanimous

D. APPROVAL OF MINUTES

Work Session Meeting, January 23, 2025

Regular Board Meeting, January 27, 2025

Work Session Meeting, February 20, 2025

1. Motion to approve: Commissioner Bridges

2. Second: Commissioner Frazier

3. Action: Motion Approved: Unanimous

E. PUBLIC COMMENTS

None.

CEO Rosa Beckett advised the Board of the need to consider a closed session and executive session to discuss legal matters relating to pending annexation litigation and state takeover litigation.

1. Motion to Close Meeting: Commissioner Frazier
2. Second: Commissioner Bridges
3. Action: Motion Approved: Unanimous

Closed Session:

During closed session, the Board discussed the need to enter executive session to hear from Attorney Ronnie Musgrove and Elevate Government Affairs regarding legal matters related to pending annexation litigation and state takeover litigation, respectively.

1. Motion to Enter Executive Session: Commissioner Lewis-Payton
2. Second: Commissioner Bridges
3. Action: Motion Approved: Unanimous

Return to Open Session

The Board returned to open session at 5:13 p.m.

Chairman Herring announced the need for the Board to consider the following motions:

Motion to approve Dr. John Eagerton as an expert witness as retained by Kaplan Kirsch and Rockwell Law Firm to provide expert testimony in the pending annexation litigation commenced by the City of Flowood, MS and the City of Pearl, MS.

1. Motion to approve: Commissioner Bridges
2. Second: Commissioner Lewis-Payton
3. Action: Motion Approved: Unanimous

Motion to approve a Joint Defense Agreement with the City of Jackson, Mississippi in connection with pending annexation litigation and state takeover litigation.

1. Motion to approve: Commissioner Lewis-Payton
2. Second: Commissioner Bridges
3. Action: Motion Approved: Unanimous

F. EMPLOYEE RECOGNITION

Chief Operations Officer Pat Minor extended kudos to the OPS Team and other staffers for their diligence and service during a recent emergency landing of an aircraft from Charlotte, NC. The plane held over 190 passengers, and the JMAA staffers ensured their comfort for over eight (8) hours.

G. BOARD CHAIR REPORT

None.

H. CHIEF EXECUTIVE OFFICER'S REPORT

CEO Rosa M. Beckett provided a summary of passenger, cargo and other metrics at the Jackson-Medgar Wiley Evers International Airport and Hawkins Field, including a report of increased operations at both airports.

I. DIVISION REPORTS

- a. Chief Operating Officer Pat Minor provided a report on monthly operations at JAN and HKS
- b. Capital Improvement Program Director Sam Washington reported on the status of airport capital improvement projects, including the status of the roof replacement project, terminal feasibility assessment, public restroom renovations bid, building renovations for FAA .
- c. General Counsel Kim Carlisle advised the Board of active solicitations for in-terminal advertising, timber management services and on-call electrician services.

General Counsel Carlisle also provided a report of agreements signed by the CEO with the following consultants: 1) Civic Initiatives for procurement services; Mead and Hunt for air service development services; and Airways Consulting for communications services.

J. ACTION ITEMS – OLD BUSINESS

None.

K. ACTION ITEMS – NEW BUSINESS

FINANCE

Chief Financial Officer Elshad Garayev provided the monthly financial report including a review of the balance sheet and income statement.

Director of Finance Jana Greene presented the Invoice Docket of January 31, 2025 for Board approval.

Motion to approve: Commissioner Bridges

Second: Commissioner Frazier

Action: PASSED (UNANIMOUS)

CONTRACT AGREEMENTS

ACTION ITEMS

1. Purchase of Ford 350 ARFF truck (2025-001)

Motion to approve: Commissioner Bridges

Second: Commissioner Lewis-Payton

Action: Motion approved. Unanimous

2. Acceptance of Justice Assistance Grant (2025-002)

Motion to approve: Vice Chairman Jones

Second: Commissioner Lewis-Payton

Action: Motion Approved: Unanimous

3. Authority to renew various software, hardware licenses, subscriptions and support agreements (2025-003)

Motion to approve: Commissioner Bridges

Second: Commissioner Lewis-Payton

Action: Motion Approved: Unanimous

4. Authorization to market and negotiate Group, Health, Vision, Dental and Vision Benefits (2025-005)

Motion to approve: Vice Chairman Jones

Second: Commissioner Lewis-Payton

Action: Motion Approved: Unanimous

5. Approval of Hangar Lease Agreement with PHI, LLC (2025-006)

Motion to approve: Commissioner Bridges

Second: Commissioner Lewis-Payton

Abstention: Commissioner Frazier

Action: PASSED

6. Authorization to amend Board Memorandum No. OPS 2023-50 to re-designate funding for the design of apron lighting improvements by Arora Engineering. (2025-007)

Motion to approve: Commissioner Bridges

Second: Commissioner Lewis-Payton

Abstention: Commissioner Frazier

Action: PASSED

7. Authorization to advertise a Request for Bids for apron joint repair/reseal at Hawkins Field Airport. (2025-008)

Motion to approve: Commissioner Bridges

Second: Commissioner Frazier

Action: PASSED (UNANIMOUS)

8. Authorization to ratify amendment to contract with AERO Bridge Works, Inc. for on- call and preventive maintenance services for passenger boarding bridges from August 1, 2024- August 31, 2025. (2025-009)

Motion to approve: Commissioner Bridges

Second: Commissioner Frazier

Action: PASSED (UNANIMOUS)

9. Authorization to advertise a Request for Bids for Runway 16L/34R safety area rehabilitation. (2025-010)

Motion to approve: Commissioner Bridges

Second: Commissioner Lewis-Payton

Action: PASSED (UNANIMOUS)

10. Authorization to advertise a Request for Bids for relocation of threshold lights for Runway 16L/34R threshold lights relocation (2025-011).

Motion to approve: Commissioner Lewis-Payton

Second: Commissioner Frazier

Action: PASSED (UNANIMOUS)

11. Authorization to advertise a Request for Bids for rehabilitation of Taxiway Bravo at JAN. (2025-012).

Motion to approve: Commissioner Bridges

Second: Commissioner Frazier

Action: PASSED (UNANIMOUS)

12. Ratification of an emergency transformer replacement in the airfield vault. (2025-013).

Motion to approve: Commissioner Bridges

Second: Commissioner Lewis-Payton

Action: PASSED (UNANIMOUS)

13. Ratification of an emergency installation of a generator transfer switch connection in the airfield lighting vault at JAN (2025-014).

Motion to approve: Commissioner Bridges

Second: Commissioner Lewis-Payton
Action: PASSED (UNANIMOUS)

14. Authorization to execute a consent to Sublease agreement with Skyport Holdings Jackson, LLC and PHI Health, LLC for sublease of terminal space at Hawkins Field Airport . (2025-015)

Motion to approve: Commissioner Lewis-Payton
Second: Commissioner Bridges
Yes: Chairman Herring, Commissioners Bridges, and Commissioner Lewis-Payton
No: Vice Chairman Jones
Abstain: Commissioner Frazier
Action: PASSED

L. ADJOURN

Motion to Adjourn: Vice Chairman Jones
Second: Commissioner Lewis-Payton
Action: Motion Approved: Unanimous

The meeting adjourned at 6:13 p.m.

Respectfully submitted,

Mr. Warren Herring, Commissioner and Chairman

Ms. Rickey D. Jones, Commissioner and Vice Chairman

Ms. Sharon Bridges, Commissioner

Ms. Rica Lewis-Payton, Commissioner

Ms. Jean Frazier, Commissioner