

JACKSON MUNICIPAL AIRPORT AUTHORITY

**REGULAR BOARD MEETING
JANUARY 27, 2025**

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) convened its regular monthly Board Meeting at Jackson-Medgar Wiley Evers International Airport (“JAN”) in Jackson, Mississippi on Monday, January 27, 2025.

Chairman Warren Herring presided, called the Meeting to order at 4:07 p.m., and called the Commissioners roll.

Warren Herring, Chairman, present
Rickey D. Jones, Vice Chairman, present (online)
Sharon Bridges, Commissioner, present (online)
Jean Frazier, Commissioner, present
Rica Lewis-Payton, Commissioner, present

The Chairman announced that a quorum was present. The following other persons were also present at the Meeting:

Chief Executive Officer Rosa Beckett
Members of the executive and management staff

B. INVOCATION

Commissioner Jean Frazier offered the invocation.

C. APPROVAL OF BOARD NOTICES

Work Session Meeting, January 23, 2025
Regular Board Meeting, January 27, 2025

1. Motion to approve: Commissioner Frazier
2. Second: Vice Chairman Jones
3. Action: PASSED (Unanimous)

D. APPROVAL OF MINUTES

Work Session, November 21, 2024
Regular Board Meeting, November 24, 2024
Regular Board Meeting, December 23, 2024

1. Motion to approve: Commissioner Bridges
2. Second: Commissioner Lewis-Payton
3. Action: PASSED (Unanimous)

E. PUBLIC COMMENTS

None.

F. EMPLOYEE RECOGNITION

CEO Rosa Beckett recognized Rico Owens, Senior Accountant and Finance Specialist, for exceptional job performance.

G. BOARD CHAIR REPORT

None.

H. CHIEF EXECUTIVE OFFICER'S REPORT

CEO Rosa M. Beckett provided a summary of passenger, cargo and other metrics at the Jackson-Medgar Wiley Evers International Airport and Hawkins Field Airport.

I. DIVISION REPORTS

a. Chief Operating Officer Pat Minor introduced the presentation on the capital investment and capital improvements underway at Hawkins Field Airport as reported by Josh Speers, general manager of Skyport Aviation and Andy Ochalek, Skyport Aviation Vice President.

b. Eric Stewart, Director of Information Technology, provided a demonstration of the six (6) new cameras at Hawkins Field Airport.

c. Capital Improvement Program Director Sam Washington reported on capital improvements, including the status of airport elevator and escalator replacement project, which has been awarded to Paul Jackson & Sons.

d. General Counsel Kimberly Carlisle provided an update on procurements and solicitations, including the restroom renovation project and merchant services solicitation. General Counsel Carlisle introduced Karen Hatten of Civic Initiatives, who provided an overview of the procurement services that the firm provides to JMAA.

ACTION ITEMS – OLD BUSINESS

None.

J. ACTION ITEMS – NEW BUSINESS

NONE.

K. FINANCE

Chief Financial Officer Elshad Garayev provided the monthly financial report including a review of the balance sheet and income statement.

L. ADMINISTRATION/LEGAL

General Counsel Kim Carlisle provided an update on the status of an internal advertising policy pending the issuance of a request for proposals (RFP) for in-terminal advertising.

Board members expressed a desire to proceed with the solicitation, subject to an insertion that the underlying contract will be subject to an approved internal advertising policy and marketing oversight.

1. Motion to approve: Commissioner Lewis-Payton
2. Second: Commissioner Frazier
3. Action: PASSED (Unanimous)

M. Chairman Herring announced a need for the board to have a closed session to determine the need for an executive session to discuss legal and personnel matters.

Motion to enter closed session: Commissioner Lewis-Payton
Second: Commissioner Frazier
Action: PASSED (Unanimous)

CLOSED SESSION:

The room was cleared. The Commissioners discussed the need to enter into executive session to discuss legal and personnel matters.

1. Motion to enter executive session: Commissioner Frazier
2. Second: Commissioner Lewis-Payton
3. Action: PASSED (Unanimous)

1. Motion to return to Open Session: Commissioner Bridges
2. Second: Commissioner Frazier
3. Action: PASSED (Unanimous)

OPEN SESSION

N. Chairman Herring announced that, during its executive session, the board considered legal matters and made a decision on personnel matters.

The board next considered a recommendation of General Counsel to retain Attorney Ronnie Musgrove to serve as legal counsel to JMAA in annexation litigation brought by the City of Pearl and the City of Flowood, and to serve as a legal advisor in connection with the state takeover litigation.

Commissioner Lewis-Payton announced her recusal from voting on the matter.

Motion to approve: Commissioner Bridges

Second: Commissioner Frazier

Recusal: Commissioner Lewis-Payton

Yes: Commissioner Bridges, Commissioner Frazier, Chairman Herring, and Vice Chairman Jones.

ACTION: PASSED

O. ADJOURN

Motion to adjourn: Commissioner Lewis-Payton

Second: Commissioner Frazier

Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, Commissioner Jones, and Commissioner Lewis-Payton

ACTION: PASSED (UNANIMOUS)

The meeting adjourned at 7:37 p.m.

Respectfully submitted,

Mr. Warren Herring, Commissioner and Chairman

Mr. Rickey D. Jones, Commissioner and Vice Chairman

Ms. Sharon Bridges, Commissioner

Ms. Jean Frazier, Commissioner

Ms. Rica Lewis-Payton, Commissioner